



Upgrade the OTCnet Local Bridge (OLB) Application

The **Check Capture Administrator (CCA)** and **Card Administrator (CA)** are authorized to upgrade the OLB.

As new versions of the OTCnet OLB application become available, your Agency may choose to upgrade its workstations. *Upgrade* refers to installing a revised version of OTCnet OLB on a workstation that has a previous version of the OTCnet OLB installed.



Application Tip

Before initiating an OTCnet OLB application upgrade, remember:

- The OLB application **must be stopped** if it is running. If the OLB application has been started on the workstation, stop it before uninstalling the current version of the application. For information on upgrading the OLB application, refer to the *Upgrade the OTCnet Local Bridge (OLB) Application* printable job aid in this User Guide.
- Windows Administrator privileges are required to upgrade each workstation.
- The current OLB version must be uninstalled before upgrading to an updated OLB version. You must uninstall and then perform a new installation.
- The OLB certificate does not need to be reinstalled during the OLB upgrade.
- For OLB credentials previously created and imported, you do not need to recreate and reimport your OLB credentials after upgrading your OLB version.
- The OLB application is required for card terminal detection and performing card processing operations.

For step-by-step instructions, refer to the *Create the OTCnet Local Bridge (OLB) Profile* and *Import OTCnet Local Bridge (OLB) Credentials* printable job aids in this User Guide.

To upgrade the OTCnet Local Bridge (OLB) Application, complete the following steps:

1. Stop the OTCnet OLB application. From the desktop, double-click **Stop OTCnet Local Bridge**.
2. Locate the folder where the OTCnet OLB application is installed and uninstall it.

3. After downloading and saving the latest version of OTCnet OLB application, locate the folder where the OTCnet Local Bridge file (EXE file) resides. Double-click the file to start the installation.
4. The *Welcome to the OTCnet OLB Setup program* dialog box appears. Click **Next**.
5. The *Destination Location* dialog box appears. Click **Next**.



Application Tip

As a best practice, it is recommended that the OLB application is installed into the default destination fold (i.e., C:\Program Files\OTCnet_olb).



Application Tip

Click **Cancel** to exit the setup. Click **Back** to return to the previous dialog box.

6. The *Start Installation* dialog box appears. Click **Next**.
7. The *Server Port Settings* dialog box appears. Click **Next**. Wait a moment while the files install.



Application Tip

As a best practice, it is recommended that the OLB application is installed with the default list of fixed ports. If your agency has different server port settings or needs, contact customer support. Click **Cancel** to exit the setup.

8. After the *OTCnet OLB has been successfully installed* message appears, click **Finish**.



Application Tip

If you are upgrading your OLB version from 2.2.0.0 to 2.3.0.0 or newer, you do not need to recreate or import your OLB credentials.

The OTCnet OLB start and stop icons will appear on the desktop of the terminal.

